

## Device Specifications

Screen Size:	At least 17 cms or bigger. (7 inches) At least 25 cms is preferred and recommended.
Keyboard:	An on-screen keyboard or a separate keyboard. Where there is an onscreen keyboard it should not take up more than half the screen.
Ports:	At least one USB
Operating system:	Windows XP, Vista, 7 or 8. Apple Mac OS X 10.6 or better (iPad) iOS 5.0 or better Android 2.1 or better Google Chrome OS Version 20 or better
Anti-viral software:	Must have
WiFi:	Must have (No direct connection to the school system is permitted.)
Battery Life:	6 hours or more.
Sound:	Ear buds or headphones are required for privacy.
Google:	The device must be able to access Google Drive and Google Apps for Education.
Protection:	Each device should have a protective cover or case.

## Broad Guidelines

### At Year 9 and 10

A Chromebook device is perfectly adequate, moderately priced, easy to use and has very few software costs.

### Senior Years

Any device that meets the above specifications is useful.  
Senior students going on to University or Polytech should consider moving up to a laptop.

## Phones

### Smartphones as Learning Devices

Smartphones will not be considered as mobile learning devices suitable for general use at College.

This is because they are too small.

They do not meet our criteria for mobile learning devices.

In particular they are unsuitable for writing and for the production of work in many courses.

### Smartphones as Useful Digital Tools

Smartphones have a place in providing digital tools for use in classrooms in specific circumstances.

However Smartphones are used only at the teacher's direction and as they permit.

Outside this use, smartphones must not be turned on in classrooms.

### Phones (including smartphones) in the College

Phones are permitted at school under the following conditions:

They are turned off in classrooms and school events.

They are on silent at all times outside the classroom.

Phones may be confiscated by staff when use is inappropriate.



# The Introduction of Wireless Interactive Learning Devices at Kaipara College

## RESPONSES INVITED

*This is the outline of the plan to introduce mobile learning devices to the College.*

*A response sheet is enclosed.*

*You are invited to complete it and return it the College via your son or daughter.*

*You can also find an electronic version of this response sheet on the College website; [www.kaiparacollege.school.nz](http://www.kaiparacollege.school.nz)*

## DEVICES ARE TOOLS

*It is not the device that is important  
but the way teachers and students  
use it to support learning.*

## We want devices to...

- Provide a greater range of ways of engaging students in their work.
- Improve the width and variety of resources available to students in their learning.
- Allow increased flexibility for cooperative learning or for individual learning within courses.
- Allow teachers to structure learning more clearly.
- Allow students to connect with learning experiences from the world outside the school.
- Allow students access to a wider range of reference materials.
- Improve our ability to move students towards higher order thinking skills.
- Improve student literacy (in the widest sense of the word).
- Allow students to communicate with other students and people outside the school.
- Allow students to access learning opportunities not available at Kaipara College.

## The Plan

### Stage One

- Voluntary use of devices.
- Students bring their own.
- The school supplies the WiFi infrastructure for student use of their own devices at school.
- Digital citizenship is introduced at the start of the plan's implementation.
- Fairness & equity is preserved:
  - Students will not need a device to pass a course or to get a merit or excellence grade.
  - The school will not construct situations in which students are required to use a device out of class time.
- The school introduces the basic policies around liability, maintenance and device safety.
- The school acquires a number of devices to be available for student use during class time.
- Technical support is provided at the College.
- Professional development for staff begins.
- Technical problems are identified and overcome.

### Stage Two

- At some stage in the future the school will have to decide if mobile learning devices are required by all students.
- The Government may decide that all schools should use mobile learning devices.
- The College will not move to Stage Two without consulting families.

## Digital Citizenship

### The Rules for using Mobile Devices at School

- Digital Citizenship is the protocol and rules controlling the use of mobile learning devices in the school.
- Digital Citizenship will be a significant dimension of the College rules.
- Digital Citizenship will be developed with the close involvement of the students.

The use of devices at the school will be covered by an agreement between the student, parent and the school.

## The College WiFi

### Joining the College WiFi requires a number steps to be completed

- The College WiFi technician must approve the device before it can be linked.
- The student must complete the Digital Citizenship course and be issued a Kaipara College WiFi Licence.
- Parents and students must sign the WiFi User Agreement.
- A login will be issued to each student and a password of the appropriate level of security selected by the student.

## Google Cloud

### We will work in 'The Cloud' using Google Apps

- Economic and practical considerations push us in the direction of Google and of the cloud because the use of Google Cloud and Google Drive is free for students.
- Google Cloud/Drive and its related applications are being developed with learning partially in mind. Basic software and applications are free.
- There is a downside in that Skype, Photoshop and other common pieces of software will not work on Google Drive and are not free. They will be available on College desk top computers
- However all files created by any software can be stored in the cloud.
- All students using a mobile learning device at College will do so via the College WiFi system.
- Each user will have a Google Drive account.
- Student Google accounts will be available wherever they can link to the web, in school or out.
- If there is no access at home, work done off-line will automatically up date when students log on to the College WiFi.

## SAFETY & SECURITY

*Students may bring mobile devices to school.  
The safety and security of the devices is the responsibility  
of the student.*

*The school will exercise care but take no responsibility.*